

California Tax Credit Allocation Committee

2017 Basic Compliance Fall Workshop

REGISTRATION FORM

The California Tax Credit Allocation Committee is please to be able to announce two additional dates for our popular Basic Tax Credit Compliance Workshop in October 2017. This will be a repeat of the Basic Workshop held earlier in the year. **These classes are limited in size.** A full schedule of the 2018 Basic and Advanced Compliance Workshops will be announced in late December 2017.

Oakland Basic

Date: Friday Oct 20th, 2017
Elihu M. Harris State
Building
1515 Clay Street
Oakland, CA 94612
Class size limit - 60 people
Classroom Seating

Los Angeles Basic

Date: Friday October 27th, 2017
Van Nuys State Office Building
6150 Van Nuys Blvd
Van Nuys, CA 91401
Class size limit – 60 people
Theater Seating

Registration starts at 8:00am
Workshops will be from 8:30am to 4:00pm

Basic Compliance Workshop:

This workshop is designed to cover the Basic compliance issues and policy changes for 2017. Topics include:

- Role of the Monitoring Agency
- Annual Reporting Requirements for Households
- Basic Income Eligibility Criteria
- CTCAC Physical Site Inspection
- Practical Examples of qualifying Rent Criteria
- Q & A

Registration Instructions:

- Workshops are \$70 per person. Continental Breakfast and Lunch will be included.
- Parking is **not** included in the price of the Workshop.
- Workshop Materials will be e-mailed to confirmed attendees 4 days before Workshop. **No printed materials will be available at the venue.**
- Registration for each workshop will close 3 business days before the date of the workshop.
 - No Forms or Fees will be accepted after that date.
- Substitutions will **not** be accepted with less than 72 hours' notice before the workshop date
- Registrations are made on a first come, first served basis when the form and payment are received. TCAC will not "hold" places if payment is not received.
- Faxed, E-mailed, or walk in registrations will **not** be accepted.
- Space is limited to **3** persons per organization. If you need more than 3 spaces, please contact Pa Kou Yang at PaKou.Yang@sto.ca.gov Additional space will be granted on a first come basis and is dependent on the space available in each workshop.
- E-mailed confirmation letters will be sent after receipt of registration and payment. Attendees must show copy of confirmation letter upon check-in. *Attendees without confirmation letter may be required to wait until all other verified attendees have completed registration.*
- Checks may be made payable to: TCAC

2017 Basic Compliance Fall Workshops

----- REGISTRATION FORM – ONE FORM PER WORKSHOP -----

PDF form is fillable

Please type as you want the information to appear on your certificate.

Handwritten forms will NOT be processed and will be returned

Return Forms to:

CA Tax Credit Allocation Committee
915 Capitol Mall, Room 485
Sacramento, CA 95814
Attn: Pa Kou Yang

Choose One from the following Selection:

- ☐ Oakland Basic Workshop – October 20th 2017
- ☐ Los Angeles Basic Workshop – October 27th 2017

Please complete the following:

Organization: _____

Organization Address: _____

Phone Number: _____ Fax: _____

Contact Person: _____ Contact Email: _____

Check #: _____ Check Amount: \$ _____

Attendee #1

Name: _____ Email: _____

Attendee #2

Name: _____ Email: _____

Attendee #3

Name: _____ Email: _____

Registration Reminders:

- Workshops are \$70 per person. Continental breakfast and lunch are included in the registration. Parking is not. Payment must be included with registration form.
- Checks may be made payable to: TCAC. Please include check number(s) on Registration form.
- A link to the Workshop Materials will be e-mailed to confirmed attendees 3 days before Workshop. **No printed materials will be available at the venue.**
- Registration for each workshop will close 3 business days before the date of the workshop.
 - No Forms or Fees will be accepted after that date.
- Refunds will be given only if CTCAC cancels or postpones the workshop. Refunds will not be given for cancellation originating from registered attendees.
- Substitutions will not be accepted with less than 72 hours notice before the workshop date
- Registrations are made on a first come, first served basis when the form and payment are received.
- Faxed, E-mailed, or walk in registrations will not be accepted.
- Space is limited to **3** persons per organization. If you need more than 3 spaces, please contact Pa Kou Yang at PaKou.Yang@sto.ca.gov Additional space will be granted on a first come basis and is dependent on the space available in each workshop.
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